

CASS COUNTY COMMISSIONERS

MAY 18, 2015

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney John Hillis and Auditor Vaneen Ide. President Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Ralph Anderson made a motion to approve the claims and payroll as presented, Jeff LeDonne seconded. The motion carried unanimously.

SHERIFF DEPARTMENT

Sheriff Randy Pryor appeared before the Commissioners and presented his monthly report:

PRISONER BOOKINGS	180
PRISONERS RELEASED	164
MILES TRANSPORTING PRISONERS	577
MEALS SERVED TO PRISONERS	13,450
OFFICER PATROL MILES	36,107
TRAFFIC WARNINGS ISSUED	165
TRAFFIC ARRESTS/CITATIONS	154
DWI/OWI ARRESTS	7
CRIMINAL ARRESTS	46
ACCIDENT INVESTIGATIONS	32
PROPERTY DAMAGE	29
PERSONAL INJURY	3
FATALITIES	0
RESERVE OFFICER HOURS	87
CIVIL PROCESS MILEAGE	1,492
CIVIL PROCESS PAPERS SERVED	559

Sheriff Pryor requested permission to replace one full time Corrections Officer and one part time Corrections Officer. Ralph Anderson made a motion to allow the replacement of one full time Corrections Officer and one part time Corrections Officer, Jeff LeDonne seconded. The motion carried unanimously.

Jeff LeDonne asked Sheriff Pryor how many reserve officers were in place. The Sheriff responded, Cass County currently has three reserve officers. These officers are not compensated and supply their own equipment and uniforms.

MAINTENANCE DEPARTMENT

Richard Gundrum appeared before the Commissioners and gave his monthly report. Richard attended a meeting with Ameresco concerning building issues. The major renovations in the Auditor's office have been completed. The west side of the Government Center park area was cleaned and set up for National Day of Prayer. Community Corrections worked on landscaping and mulching at the Government Center and Jail. CCHD patched potholes in the Government Center parking lot. Richard extended thanks to both Community Corrections and CCHD.

The Maintenance Department worked on preparing Work Release for their D.O.C. inspection. Richard attended a meeting in regards to the inspection, there were two small issues and they are currently scheduled for correction.

Richard presented three quotes for Attorney John Hillis to open for a new fire alarm equipment.

Advanced Systems Group	
7614 Opportunity Drive	
Fort Wayne, IN 46825	
Control Panel	15,220.00
2 Year Maint. & Test	1,482.00
Add Additional Strobes	1,500.00
Additional Work Required	1,800.00

Electronic Systems Group, INC,	
680 North 36 th Street	
Lafayette, IN 47905	
Control Panel	10,183.00
Inspection & Testing	1,500.00 per year
Add Additional Strobes	275.00 each

Fairchild Communications	
3705 Transportation Drive	
Fort Wayne, IN 46818	
Control Panel	11,405.00
2 Year Maint. & Test	1,440.00
Add Additional Strobes	109.00 each

Ralph Anderson made a motion for the quotes for the fire alarm equipment to be taken under advisement until the next Commissioners meeting, June 1st, Jeff LeDonne seconded. The motion carried unanimously.

Richard requested the following items be declared surplus:

- Counter from the Auditor Office
- Two desks from 911 at Cass County Jail
- Six chairs

Ralph Anderson made a motion to approve the items as surplus, Jeff LeDonne seconded. The motion carried unanimously.

I.T. DEPARTMENT

Cj Gilsinger appeared before the Commissioners and gave his monthly I.T. report. The I.T. Department had some major domain issues the past couple of months which kept us all very busy researching into the cause of all of these individual problems. The cause of the problem has been found and it has been corrected. At this time all domain issues have been resolved.

The fiber loop has been physically extended into our annex building data center and I.T. will be working with Indigital to schedule a cutover to actually route our current data through the newly installed fiber. The new computer rollout is just beginning again after problems with our machine imaging storage failure. I.T. is now able to image machines again and the machine preparation has begun.

I.T. has been working with the Park Superintendent at France Park to get phone and data service extended through the park. I.T. is currently working to get the new camp store computer/cash register up and going.

HIGHWAY DEPARTMENT

Jeff Smith appeared before the Commissioners. Jeff requested permission to fill two positions one full time and a part time secretary. Jeff is losing a full time employee due to retirement. Dave Stralhem will be retiring as of June 1st. Ralph Anderson made a motion to approve the filling of two positions, one full time and one part time secretary, Jeff LeDonne seconded. The motion carried unanimously.

PROSECUTOR

Lisa Swaim appeared before the Commissioners with a request to fill a full time Title 4-D caseworker. Ralph Anderson made a motion to approve the request to fill a full time Title 4-D caseworker, Jeff LeDonne seconded. The motion carried unanimously.

CASS AREA TRANSIT

Seger Mathew, Cass Area Transit director, appeared and presented the Cass Area Grant to the Commissioners. Seger had previously submitted the grant to County Attorney John Hillis for review. Ralph Anderson made a motion to approve the grant, Jeff LeDonne seconded. The motion carried unanimously.

DESIGN COLLABORATIVE CONTRACT

Richard Gundrum, Maintenance Supervisor, presented to the Commissioners an agreement for Architectural/Engineering Services for their approval. This agreement is for the exterior renovation of the Cass County Government Building. Tracy Witte from Engineering Resources, INC. will be the contact person. Ralph Anderson made a motion to approve the agreement for Architectural/Engineering Services, Jeff LeDonne seconded. The motion carried unanimously.

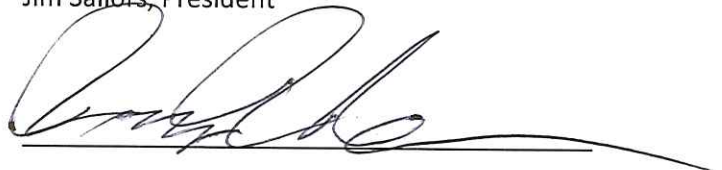
PUBLIC COMMENTS AND ADJOURN

Attorney John Hillis informed the Commissioners that an attorney had been secured for a condemnation suit that involved a bankruptcy. The attorney will be retained at \$200.00 per hour and not to exceed 15 hours for the case. Ralph Anderson made a motion to approve the retainer of the attorney at \$200.00 per hour, not to exceed 15 hours, Jeff LeDonne seconded. The motion carried unanimously.

There were no other public comments. Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Vaneen M. Ide, Auditor